



Tourism Services Act 2003

Tourism Services Regulation 2003

Current as at 1 August 2022

© State of Queensland 2025



This work is licensed under a Creative Commons Attribution 4.0 International License.



Queensland

Tourism Services Regulation 2003

Contents

		Page
1	Short title	3
2	Commencement	3
3	Fees	3
3A	Rounding of amounts expressed as numbers of fee units	3
4	Keeping records and other documents	4
5	Change in circumstances for which notice must be given	4
Schedule 1	Fees	6

Tourism Services Regulation 2003

1 Short title

This regulation may be cited as the *Tourism Services Regulation 2003*.

2 Commencement

This regulation commences on 1 December 2003.

3 Fees

The fees payable under the Act are stated in schedule 1.

3A Rounding of amounts expressed as numbers of fee units

- (1) This section applies for working out the amount of a fee expressed in this regulation as a number of fee units.
- (2) For the purpose of the *Acts Interpretation Act 1954*, section 48C(3), the amount is to be rounded—
 - (a) if the result is not more than \$100—to the nearest multiple of 5 cents (rounding one-half upwards); or
 - (b) if the result is more than \$100 but not more than \$1,000—to the nearest multiple of 10 cents (rounding one-half upwards); or
 - (c) if the result is more than \$1,000 but not more than \$5,000—to the nearest dollar (rounding one-half upwards).

Example—

If a fee were 35 fee units and the value of a fee unit were \$1.015, the number of dollars obtained by multiplying 35 by \$1.015 would be \$35.525. Because \$35.525 is halfway between \$35.50 and \$35.55, it is rounded upwards, so the amount of the fee would be \$35.55.

4 Keeping records and other documents

- (1) This section applies to a person who is, or has been, an inbound tour operator.
- (2) The person must keep the person's accounting records for a financial year for at least 7 years after the end of the financial year.

Maximum penalty—20 penalty units.

- (3) The person must, for each travel package arranged by the person that includes visiting a place, or travelling, in Queensland, keep a copy of the following until the retention day for the travel package—
 - (a) all itineraries and quotations used by the person for the travel package;
 - (b) all documents used by the person to promote the travel package.

Maximum penalty—20 penalty units.

- (4) In this section—

accounting records, of a person, means the financial records kept by the person for carrying on the business of an inbound tour operator.

retention day, for a travel package, means the day that is 2 years after the later of the following days—

- (a) the last day a tourist arrives in Queensland under the travel package;
- (b) the day the person ceases to use, or materially changes, the travel package.

5 Change in circumstances for which notice must be given

For section 33 of the Act, a change in any of the following circumstances for a registrant is prescribed—

- (a) the registrant's name;
- (b) the name under which the registrant carries on business;

- (c) the registrant's residential address, business address or postal address;
- (d) the registrant's phone number, fax number, mobile phone number or email address;
- (e) any change that would make the registrant no longer a suitable person to hold registration under section 13 or section 14 of the Act;
- (f) for a corporation, the composition of the executive officers of the corporation;
- (g) for a partnership, the composition of the partners in the partnership.

Schedule 1 Fees

section 3

	Fee units
1 Application fee for registration (Act, s 20(2)(c)(i))	79.30
2 Registration issue fee (Act, s 20(2)(c)(ii))—for each year	800.40
3 Registration renewal fee (Act, s 22(2)(c)(i))—for each year	800.40
4 Application fee for changing a condition of registration (Act, s 18(2))	52.00
5 Application for replacement of a registration certificate (Act, s 27(2))	25.45
6 Inspecting a register kept under section 28 or 72 of the Act (Act, ss 28(4) and 72(4))	16.95
7 Obtaining a copy of an entry in a register kept under section 28 or 72 of the Act (Act, ss 28(4) and 72(4))	16.95