



*Justices of the Peace and Commissioners for Declarations Act
1991*

Justices of the Peace and Commissioners for Declarations Regulation 2007

Reprinted as in force on 26 November 2007

Reprint No. 1A

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the Office of the Queensland Parliamentary Counsel
Warning—This reprint is not an authorised copy

Information about this reprint

This regulation is reprinted as at 26 November 2007. The reprint shows the law as amended by all amendments that commenced on or before that day (Reprints Act 1992 s 5(c)).

The reprint includes a reference to the law by which each amendment was made—see list of legislation and list of annotations in endnotes. Also see list of legislation for any uncommenced amendments.

This page is specific to this reprint. See previous reprint for information about earlier changes made under the Reprints Act 1992. A table of reprints is included in the endnotes.

Also see endnotes for information about—

- **when provisions commenced**
- **editorial changes made in earlier reprints.**

Dates shown on reprints

Reprints dated at last amendment All reprints produced on or after 1 July 2002, hard copy and electronic, are dated as at the last date of amendment. Previously reprints were dated as at the date of publication. If a hard copy reprint is dated earlier than an electronic version published before 1 July 2002, it means the legislation was not further amended and the reprint date is the commencement of the last amendment.

If the date of a hard copy reprint is the same as the date shown for an electronic version previously published, it merely means that the electronic version was published before the hard copy version. Also, any revised edition of the previously published electronic version will have the same date as that version.

Replacement reprint date If the date of a hard copy reprint is the same as the date shown on another hard copy reprint it means that one is the replacement of the other.



Queensland

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Justices of the Peace and Commissioners for Declarations Regulation 2007

[as amended by all amendments that commenced on or before 26 November 2007]

1 Short title

This regulation may be cited as the *Justices of the Peace and Commissioners for Declarations Regulation 2007*.

2 Commencement

This regulation commences on 1 September 2007.

3 Definitions

In this regulation—

appointment means appointment as a justice of the peace or commissioner for declarations.

approved form means a form approved under section 14.

electoral district means an electoral district under the *Electoral Act 1992*.

offence does not include an offence in relation to regulated parking under the Road Use Act, chapter 5, part 6.

Road Use Act means the *Transport Operations (Road Use Management) Act 1995*.

4 Application for appointment

(1) A person seeking appointment must—

- (a) give the registrar an application in the approved form; and
- (b) be nominated, in that approved form, for the appointment by—

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- (i) the member of Parliament for the electoral district in which the applicant lives; or
 - (ii) if the applicant seeks appointment to perform functions in a financial institution or insurance office (the *institution*) and because of time, distance or business reasons it is inconvenient for the applicant to call on the member—the general manager of the institution; or
 - (iii) if the applicant seeks appointment to perform functions in a department or Commonwealth department and because of time, distance or business reasons it is inconvenient for the applicant to call on the member—the chief executive of the department or Commonwealth department; or
 - (iv) if the applicant does not seek appointment to perform functions in an institution, department or Commonwealth department and because of time, distance or business reasons it is inconvenient for the applicant to call on the member—a member of a parliament in Australia.
- (2) The approved form—
- (a) must, if the nominator is the member of Parliament mentioned in subsection (1)(b)(i), require the nominator to state that the nominator is satisfied the applicant lives in the electoral district; and
 - (b) must require the nominator to state whether the applicant is a fit and proper person to be appointed to the office to which appointment is sought; and
- Examples of a statement for paragraph (b)—*
- 1 The applicant is a fit and proper person to be appointed to the office.
 - 2 The nominator is unaware of any reason to suggest the applicant is not a fit and proper person to be appointed to the office.
- (c) must, if subsection (1)(b)(ii) or (iii) applies, require the nominator to state the reason it is more convenient for the applicant to be nominated by the general manager of the institution, or by the chief executive of the

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department or Commonwealth department, rather than call on the member; and

Example of a reason for paragraph (c)—

The applicant works during business hours.

- (d) may require the nominator to state other information relevant to the nomination.

Example of other information for paragraph (d)—

If the applicant is seeking appointment to perform functions in, for example, a bank—

- (a) the applicant is familiar with and appreciates the obligations of the office of the appointment; and
 - (b) the nominator is satisfied that the appointment is necessary to enable the applicant to perform the applicant's functions in the bank.
- (3) The application and any referees' reports required to be given to the registrar with the application must be given to the nominator for checking by the nominator and sending by the nominator to the registrar.
- (4) If the Minister has approved a training course as mentioned in section 16(1)(c) of the Act, the application must be accompanied by evidence satisfying the registrar that the applicant has completed the course.

5 Inquiries by registrar

The registrar must make inquiries and seek character references about an applicant for appointment that are reasonably necessary to find out whether the applicant is a fit and proper person to be appointed to the office.

6 Training course qualification

- (1) This section applies if the Minister has approved a training course that a person is required to complete before being appointed to office as a justice of the peace or commissioner for declarations.

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- (2) If 1 or more examinations are set for the training course, the person is taken to have completed the training course when the person has successfully completed the final examination.

7 Citizenship qualification

- (1) A person is not qualified for appointment unless the person is an Australian citizen.
- (2) Subsection (1) does not apply to a person who continued to hold office as a justice of the peace because of section 41(a) of the Act.

8 Disqualification of offenders generally

- (1) A person is not qualified for appointment if the person—
- (a) has been convicted of more than 2 relevant offences; or
 - (b) has, within 5 years before appointment, been convicted of a relevant offence.
- (2) In this section—
- relevant offence* means an offence other than an offence under the Road Use Act.

9 Disqualification of traffic offenders

- (1) A person is not qualified for appointment if the person—
- (a) has, within 5 years before appointment, been convicted of an offence under the Road Use Act, section 79 or 80; or
 - (b) has, within 4 years before appointment, been convicted of more than 2 offences under the Road Use Act; or
 - (c) has, within 5 years before appointment, been given a notice under subsection (3).
- (2) For subsection (1)(b), a person who pays an amount by way of penalty for an offence, without court proceedings being involved, in compliance with a notice fixed to a vehicle or given to the person under the Road Use Act is taken to have

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been convicted under that Act of that offence on the day the amount is paid.

- (3) If, on consideration of an application by a person for appointment, the registrar decides that the applicant has been convicted, for subsection (1)(b), of more than 6 offences under the Road Use Act within 4 years before the decision, the registrar must give notice to the applicant that the applicant is disqualified from appointment for 5 years after the notice is given.
- (4) The Minister may exempt an applicant for appointment as a commissioner for declarations from a disqualification mentioned in subsection (1)(b) or (c) if the Minister considers special circumstances exist.

10 Oath or affirmation for commissioner for declarations

Before a person performs any of the functions of office as a commissioner for declarations, the person must—

- (a) take an oath of office in the following form—

‘I, _____, do swear that I will truly and honestly discharge all the duties of a commissioner for declarations according to the best of my knowledge and ability.

So help me God!’; or

- (b) make an affirmation of office in the following form—

‘I, _____, do solemnly and sincerely declare and affirm that I will truly and honestly discharge all the duties of a commissioner for declarations according to the best of my knowledge and ability.’.

11 Certificate of oath or affirmation

- (1) The person before whom is taken or made an oath or affirmation mentioned in section 20(1) or (5) of the Act must complete a certificate in the approved form.
- (2) The certificate must be given to the registrar in the way stated in the approved form.

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12 Training course while in office

- (1) The Minister, in relation to a course approved under section 32¹ of the Act to be completed by a person or class of person while holding office as an appointed justice of the peace or appointed commissioner for declarations, may require—
 - (a) that the course be completed within a stated period; and
 - (b) that a person who completes the course give notice in a stated form and within a stated period to the registrar.
- (2) If the registrar does not receive a notice required under subsection (1)(b) from a person required to complete a training course, the registrar may give the person a notice to show cause to the registrar as stated in the notice why the person's appointment should not be revoked.
- (3) If the person fails to show cause or sufficient cause the registrar must report the matter to the Minister.

13 Application by transitional justice of the peace to change office to commissioner for declarations

- (1) This section applies to a person who applies under section 44(1) of the Act to be registered as a commissioner for declarations.
- (2) Subject to subsection (4), sections 4 to 9, to the extent they apply to the appointment of a commissioner for declarations, do not apply to the appointment of the person as a commissioner for declarations under section 44 of the Act.
- (3) The applicant must—
 - (a) give the registrar an application in the approved form; and
 - (b) be nominated, in that approved form, for the appointment by the member of Parliament for the electoral district in which the applicant lives.
- (4) The approved form must require the nominator—

1 Section 32 (Approved training courses) of the Act

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- (a) to state that the nominator is satisfied that the applicant resides within the electoral district; and
- (b) to make a statement about whether the applicant is a fit and proper person to be appointed as a commissioner for declarations.

Examples of a statement mentioned in paragraph (b)—

- 1 The applicant is a fit and proper person to be appointed as a commissioner for declarations.
 - 2 The nominator is unaware of any reason to suggest the applicant is not a fit and proper person to be appointed as a commissioner for declarations.
- (5) The approved form must require the applicant to state the applicant's details including the applicant's—
- (a) full name and residential address; and
 - (b) date and place of birth; and
 - (c) date of appointment as a justice of the peace.

14 Approved forms

The chief executive may approve forms for use under this regulation.

15 Fees

- (1) The fees payable under the Act are in the schedule.
- (2) The fees must be paid to the registrar.
- (3) The fee payable by an applicant for appointment must be paid—
 - (a) for an applicant other than an applicant mentioned in paragraph (b)—when asked by the registrar before the appointment is registered under section 21(1) of the Act; or
 - (b) for an applicant for registration as a commissioner for declarations under section 44 of the Act—when the application is made.

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- (4) The Minister may exempt a person or class of person from payment of a fee under the Act.

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Schedule Fees

section 15(1)

		\$
1	Application under section 4(1) by a person currently holding office as—	
	(a) an appointed justice of the peace not mentioned in paragraph (c)	23.00
	(b) an appointed commissioner for declarations	23.00
	(c) a justice of the peace (commissioner for declarations) under section 42 of the Act	32.00
2	Application under section 13 by a person currently holding office as a justice of the peace (commissioner for declarations) under section 42 of the Act	32.00
3	Application under section 4(1) by a person not mentioned in item 1	88.00
4	Certificate of registration under section 21(6) of the Act	8.80
5	Replacement seal of office.	17.00

Endnotes

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2 Date to which amendments incorporated

This is the reprint date mentioned in the Reprints Act 1992, section 5(c). Accordingly, this reprint includes all amendments that commenced operation on or before 26 November 2007. Future amendments of the Justices of the Peace and Commissioners for Declarations Regulation 2007 may be made in accordance with this reprint under the Reprints Act 1992, section 49.

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3 Key

Key to abbreviations in list of legislation and annotations

Key	Explanation	Key	Explanation
AIA	= Acts Interpretation Act 1954	(prev)	= previously
amd	= amended	proc	= proclamation
amdt	= amendment	prov	= provision
ch	= chapter	pt	= part
def	= definition	pubd	= published
div	= division	R[X]	= Reprint No. [X]
exp	= expires/expired	RA	= Reprints Act 1992
gaz	= gazette	reloc	= relocated
hdg	= heading	renum	= renumbered
ins	= inserted	rep	= repealed
lap	= lapsed	(retro)	= retrospectively
notfd	= notified	rv	= revised edition
num	= numbered	s	= section
o in c	= order in council	sch	= schedule
om	= omitted	sdiv	= subdivision
orig	= original	SIA	= Statutory Instruments Act 1992
p	= page	SIR	= Statutory Instruments Regulation 2002
para	= paragraph	SL	= subordinate legislation
prev	= previous	sub	= substituted
prec	= preceding	unnum	= unnumbered
pres	= present		

4 Table of reprints

Reprints are issued for both future and past effective dates. For the most up-to-date table of reprints, see the reprint with the latest effective date.

If a reprint number includes a letter of the alphabet, the reprint was released in unauthorised, electronic form only.

Reprint No.	Amendments included	Effective	Notes
1	none	1 September 2007	
1A	2007 SL No. 275	26 November 2007	

5 List of legislation

Justices of the Peace and Commissioners for Declarations Regulation 2007 SL No. 186

made by the Governor in Council on 2 August 2007

notfd gaz 3 August 2007 pp 1785–6

ss 1–2 commenced on date of notification

remaining provisions commenced 1 September 2007 (see s 2)

exp 1 September 2017 (see SIA s 54)

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Note—The expiry date may have changed since this reprint was published. See the latest reprint of the SIR for any change.

amending legislation—

Justice and Other Legislation (Fees) Amendment Regulation (No. 1) 2007 SL No. 275

notfd gaz 9 November 2007 pp 1355–7

ss 1–2 commenced on date of notification

remaining provisions commenced 26 November 2007 (see s 2)

6 List of annotations

SCHEDULE—FEES

sub 2007 SL No. 275 s 3 sch