

Queensland



*Building and Construction Industry (Portable Long Service Leave) Act  
1991*

# **BUILDING AND CONSTRUCTION INDUSTRY (PORTABLE LONG SERVICE LEAVE) REGULATION 2002**

**Reprinted as in force on 1 January 2005  
(includes commenced amendments up to 2004 SL No. 288)**

**Reprint No. 1A**

This reprint is prepared by  
the Office of the Queensland Parliamentary Counsel  
Warning—This reprint is not an authorised copy

# Information about this reprint

This regulation is reprinted as at 1 January 2005. The reprint shows the law as amended by all amendments that commenced on or before that day (Reprints Act 1992 s 5(c)).

The reprint includes a reference to the law by which each amendment was made—see list of legislation and list of annotations in endnotes. Also see list of legislation for any uncommenced amendments.

This page is specific to this reprint. See previous reprint for information about earlier changes made under the Reprints Act 1992. A table of reprints is included in the endnotes.

**Also see endnotes for information about—**

- **when provisions commenced**
- **editorial changes made in earlier reprints.**

## **Dates shown on reprints**

**Reprints dated at last amendment** All reprints produced on or after 1 July 2002, hard copy and electronic, are dated as at the last date of amendment. Previously reprints were dated as at the date of publication. If a hard copy reprint is dated earlier than an electronic version published before 1 July 2002, it means the legislation was not further amended and the reprint date is the commencement of the last amendment.

If the date of a hard copy reprint is the same as the date shown for an electronic version previously published, it merely means that the electronic version was published before the hard copy version. Also, any revised edition of the previously published electronic version will have the same date as that version.

**Replacement reprint date** If the date of a hard copy reprint is the same as the date shown on another hard copy reprint it means that one is the replacement of the other.

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INDUSTRY (PORTABLE LONG SERVICE  
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# **BUILDING AND CONSTRUCTION INDUSTRY (PORTABLE LONG SERVICE LEAVE) REGULATION 2002**

[as amended by all amendments that commenced on or before 1 January 2005]

## **PART 1—PRELIMINARY**

### **1 Short title**

This regulation may be cited as the *Building and Construction Industry (Portable Long Service Leave) Regulation 2002*.

## **PART 2—MATTERS OTHER THAN APPEALS**

### **2 Declaration that persons are not eligible workers—Act, s 3A(3)(a)**

Each of the following persons is not an eligible worker—

- (a) a person who meets the requirements under section 3A(1)(a) of the Act<sup>1</sup> for being an eligible worker and whose work is of a type covered by wage group C1, C2(a), C2(b), C3 or C4 of the Engineering Award—State;<sup>2</sup>
- (b) a person who meets the requirements under section 3A(1)(b) of the Act for being an eligible worker and whose work would, if performed under a contract of employment, be of a type covered by wage group C1, C2(a), C2(b), C3 or C4 of the Engineering Award—State;

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1 Section 3A (Meaning of “eligible worker”) of the Act

2 State awards are available free of charge at [www.wageline.qld.gov.au](http://www.wageline.qld.gov.au)

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- (c) a person who meets the requirements under section 3A(1)(a) or (c) of the Act for being an eligible worker and who is employed by Mount Isa Mines Limited ACN 009 661 447;
- (d) a person who meets the requirements under section 3A(1) of the Act for being an eligible worker and whose contract of employment or subcontract is with—
  - (i) a local government; or
  - (ii) a government entity.

### **3 Authority’s trading name—Act, s 8**

The trading name ‘QLEAVE’ is prescribed for the authority.

### **4 Funds for training—Act, s 33(4) and (5)**

(1) The trustees of the Building and Construction Industry Training Fund (Qld) is prescribed under section 33(4)<sup>3</sup> of the Act as the entity to hold in trust the amount allocated under the section.

(2) The authority must pay the amount for a financial year to the trustees by quarterly advances.

(3) In working out the amount of a quarterly advance in a financial year—

- (a) the cost of building and construction work used to calculate the estimated levy revenue for the authority’s annual budget for the financial year (the “**estimated cost of work**”) is to be used; and
- (b) an adjustment for the previous quarter is to be made based on any difference between—
  - (i) the estimated cost of work apportioned to the previous quarter; and
  - (ii) the cost of the building and construction work attributable to the previous quarter, to which the percentage mentioned in section 33(2) of the Act is applied.

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3 Section 33 (Funds for training) of the Act

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(4) A quarterly advance is to be paid within 30 days after the start of the quarter.

**5 Certificate of service—Act, s 47**

(1) This section states requirements for giving the authority and a worker a certificate of service for the worker under section 47(1)(a)<sup>4</sup> of the Act.

(2) A certificate must be given in the approved form.

(3) If the worker is engaged as at 30 June in any financial year, a certificate must be given within 1 month after that day.

(4) If the worker stops work before 30 June in any financial year, a certificate must be given within 1 month after the worker stopped work.

(5) A certificate of service given under subsection (3) is to be for the financial year ending on the relevant 30 June.

(6) A certificate of service given under subsection (4) is to be for the period—

- (a) starting on the last 1 July before the worker stopped work; and
- (b) ending on the day the worker stopped work.

**6 Building and construction work for which no levy is payable—Act, s 70(2)**

(1) Levy is not payable for building and construction work if the cost of the work is less than \$80 000.

(2) Levy is not payable for building and construction work, or a part of building and construction work, if—

- (a) the work is to be carried out for—
  - (i) a local government; or
  - (ii) a government entity; and
- (b) all the persons to be employed on site in performing the building and construction work, or a part of the building and construction work, are persons employed under a contract of employment with the local government or government entity.

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<sup>4</sup> Section 47 (Certificate of service to be supplied by employers) of the Act

**7 Prescribed percentage for levy—Act, s 72**

For section 72<sup>5</sup> of the Act, the prescribed percentage is 0.175%.

**8 Prescribed cost of work—Act, s 76(3)**

For section 76(3)<sup>6</sup> of the Act, the prescribed cost is \$80 000.

**9 Prescribed rate of remuneration payable to local government—Act, s 77(2)**

(1) For section 77(2)<sup>7</sup> of the Act, the prescribed rate for each approved form seen is—

- (a) \$1.70; or
- (b) a higher amount calculated under subsections (2) to (5).

(2) The prescribed rate is adjusted each year on 1 July using the formula—

$$\frac{A \times B}{C}$$

(3) If, in a particular year, the adjustment of the prescribed rate would reduce the amount of the prescribed rate, the rate is not to be adjusted in that year.

(4) In applying the formula for a year—

“A” is the prescribed rate immediately before 1 July in the year.

“B” is the CPI number published for the March quarter in the year.

“C” is the CPI number published for the corresponding quarter in the previous year.

(5) In this section—

“CPI” means the all groups consumer price index for Brisbane published by the Australian statistician.

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5 Section 72 (Rate of levy) of the Act

6 Section 76 (Government entity to notify authority of building and construction work) of the Act

7 Section 77 (Duty of assessment manager to sight approved form) of the Act



### **10 Prescribed amount for additional levy—Act, s 80(5)(b)**

For section 80(5)(b)<sup>8</sup> of the Act, the prescribed amount is \$20 000.

### **11 Additional levy—Act, s 80(7)**

(1) For section 80(7) of the Act, the additional levy is 0.175% of the difference between the cost of the building and construction work for which levy has been paid and the cost of the work for which levy is payable.

(2) The additional levy must be rounded to the nearest dollar, with 50 c being rounded downwards.

### **12 Prescribed amount for refund of levy—Act, s 81(2)(c)**

For section 81(2)(c)<sup>9</sup> of the Act, the prescribed amount is \$20 000.

### **13 Refund of levy—Act, s 81(2)**

(1) For section 81(2) of the Act, the amount to be refunded is 0.175% of the difference between—

- (a) the cost of the building and construction work for which levy has been paid; and
- (b) the cost of the building and construction work when the refund is applied for.

(2) However, if the levy was paid at a rate other than 0.175% of the cost of the building and construction work, the amount to be refunded is to be worked out at the other rate.

(3) The amount to be refunded must be rounded to the nearest dollar, with 50 c being rounded downwards.

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8 Section 80 (Additional provisions about levy) of the Act

9 Section 81 (Refunds of levy) of the Act

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**14 Prescribed amount for approval to pay levy by instalments—Act, s 82(1)(a)**

For section 82(1)(a)<sup>10</sup> of the Act, the prescribed amount is \$1 000 000.

**15 Prescribed interest rate—Act, s 84(1)**

For section 84(1)<sup>11</sup> of the Act, the prescribed rate is 2% a month or part of a month.

**16 Declaration of corresponding laws or reciprocating States or Territories—Act, s 91**

(1) Each of following States, in relation to which an agreement under section 90<sup>12</sup> of the Act is in force, is a reciprocating State—

- (a) Australian Capital Territory;
- (b) New South Wales;
- (c) South Australia;
- (d) Tasmania;
- (e) Victoria;
- (f) Western Australia.

(2) Each of the following is a corresponding law under the Act—

- (a) *Long Service Leave (Building and Construction Industry) Act 1981* (ACT);
- (b) *Building and Construction Industry Long Service Payments Act 1986* (NSW);
- (c) *Construction Industry Long Service Leave Act 1987* (SA);
- (d) *Construction Industry (Long Service) Act 1997* (Tas);
- (e) *Construction Industry Long Service Leave Act 1997* (Vic);

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10 Section 82 (Payment of levy by instalments) of the Act

11 Section 84 (Interest on, and extension of time for payment of, levy) of the Act

12 Section 90 (Arrangements with other States and with Territories) of the Act

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- (f) *Construction Industry Portable Paid Long Service Leave Act 1985 (WA)*.

**17 Books, records and particulars—Act, s 92(1) and (2)**

(1) The books and records about workers required to be kept under section 92(1)<sup>13</sup> of the Act are time sheets, attendance records or other records that show the worker's hours of work.

(2) For section 92(2) of the Act, the particulars are—

- (a) the full name, address and date of birth of each worker who is or was engaged; and
- (b) the type of work performed by each worker; and
- (c) if the worker is a registered worker—the worker's number in the register of workers; and
- (d) the name of any award under which the worker is, or was, engaged; and
- (e) the serial number of each certificate of service given to the worker under section 47(1)(a)<sup>14</sup> of the Act; and
- (f) the periods, and the proportions of the periods, during which the worker performed building and construction work in Queensland.

## PART 3—APPEALS

**18 Application of pt 3**

This part applies to an appeal to an industrial magistrate under section 88 of the Act.<sup>15</sup>

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13 Section 92 (Keeping, and inspection, of books and records) of the Act

14 Section 47 (Certificate of service to be supplied by employers) of the Act

15 Section 88 (Appeal to industrial magistrate) of the Act

## **19 Starting appeal—Act, s 88(3)**

(1) The appeal must be started by filing a notice of appeal in the approved form with the clerk of the court of the Magistrates Court nearest to the place where the appellant resides or carries on business.

(2) The notice of appeal must provide for the appellant to state—

- (a) the decision or other matter appealed against; and
- (b) the material facts relied on in support of the appeal; and
- (c) the relief sought.

(3) The clerk of the court must—

- (a) arrange with an industrial magistrate a return day and time for the appeal; and
- (b) insert the return day and time in the notice.

(4) The return day must be at least 10 days after the day the notice is filed.

(5) The appellant must, after the clerk of the court has inserted the return day and time in the notice of appeal, serve a copy of the notice on the authority and any other party to the appeal at least 5 days before the return day.

(6) In this section—

**“return day”** means the day the parties are to attend before an industrial magistrate about the appeal.

## **20 Directions**

The appeal must be conducted in accordance with the directions of an industrial magistrate.

## **21 Where appeal is to be heard—Act, s 88(3)**

(1) The appeal is to be heard by an industrial magistrate at the place the notice of appeal is filed unless—

- (a) an industrial magistrate at the place directs that the appeal may more conveniently be heard by an industrial magistrate at another place; or

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- (b) the parties agree the appeal may more conveniently be heard by an industrial magistrate at another place.

(2) The direction may be made on the application of a party or on the industrial magistrate's own initiative.

(3) If a direction is made under subsection (1)(a) or the parties agree under subsection (1)(b), an industrial magistrate at the place must adjourn the appeal and forward all the appeal records to an industrial magistrate at the other place.

## **22 Attendance notice**

(1) An industrial magistrate may by a written notice (“**attendance notice**”), require a person to attend at a hearing of the appeal at a stated time and place until excused, for 1 or more of the following—

- (a) to give evidence;
- (b) to produce a stated document or thing;
- (c) to establish a reasonable excuse claimed for a stated document or thing the person is required to produce.

## **23 Attendance notice must not be contravened**

(1) A person who is given an attendance notice must not, unless the person has a reasonable excuse, fail to—

- (a) attend the hearing; or
- (b) continue to attend the hearing until excused; or
- (c) produce a document stated in the notice.

Maximum penalty—16 penalty units.

(2) It is a reasonable excuse for an individual to fail to produce a document or thing if producing the document or thing might tend to incriminate the individual.

## **PART 4—REPEAL**

### **24 Repeal**

The *Building and Construction Industry (Portable Long Service Leave) Regulation 1992* is repealed.

## **PART 5—TRANSITIONAL PROVISIONS FOR APPEALS STARTED UNDER REPEALED REGULATION**

### **25 Definition for pt 5**

In this part—

**“repealed regulation”** means the repealed *Building and Construction Industry (Portable Long Service Leave) Regulation 1992*.

### **26 Appeal started under repealed regulation**

(1) This section applies if a person has started, but not completed, an appeal under the repealed regulation.

(2) The person may complete the appeal as if this regulation had not been made and the repealed regulation were still in force.

## ENDNOTES

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### 2 Date to which amendments incorporated

This is the reprint date mentioned in the Reprints Act 1992, section 5(c). Accordingly, this reprint includes all amendments that commenced operation on or before 1 January 2005. Future amendments of the Building and Construction Industry (Portable Long Service Leave) Regulation 2002 may be made in accordance with this reprint under the Reprints Act 1992, section 49.

### 3 Key

#### Key to abbreviations in list of legislation and annotations

Key	Explanation	Key	Explanation
AIA	= Acts Interpretation Act 1954	(prev)	= previously
amd	= amended	proc	= proclamation
amdt	= amendment	prov	= provision
ch	= chapter	pt	= part
def	= definition	pubd	= published
div	= division	R[X]	= Reprint No.[X]
exp	= expires/expired	RA	= Reprints Act 1992
gaz	= gazette	reloc	= relocated
hdg	= heading	renum	= renumbered
ins	= inserted	rep	= repealed
lap	= lapsed	(retro)	= retrospectively
notfd	= notified	rv	= revised edition
o in c	= order in council	s	= section
om	= omitted	sch	= schedule
orig	= original	sdiv	= subdivision
p	= page	SIA	= Statutory Instruments Act 1992
para	= paragraph	SIR	= Statutory Instruments Regulation 2002
prec	= preceding	SL	= subordinate legislation
pres	= present	sub	= substituted
prev	= previous	unnum	= unnumbered

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## 4 Table of reprints

Reprints are issued for both future and past effective dates. For the most up-to-date table of reprints, see the reprint with the latest effective date.

If a reprint number includes a letter of the alphabet, the reprint was released in unauthorised, electronic form only.

### TABLE OF REPRINTS

Reprint No.	Amendments included	Effective	Reprint date
1 rv	none	14 June 2002	14 June 2002 (Column discontinued) Notes
1A	to 2004 SL No. 288	1 January 2005	

## 5 List of legislation

### **Building and Construction Industry (Portable Long Service Leave) Regulation 2002 SL No. 144**

made by the Governor in Council on 13 June 2002

notfd gaz 14 June 2002 pp 697–700

commenced on date of notification

exp 1 September 2012 (see SIA s 54)

Note—The expiry date may have changed since this reprint was published. See the latest reprint of the SIR for any change.

amending legislation—

### **Building and Construction Industry (Portable Long Service Leave) Amendment Regulation (No. 1) 2004 SL No. 220**

notfd gaz 22 October 2004 pp 657–8

ss 1–2 commenced on date of notification

remaining provisions commenced 1 January 2005 (see s 2)

Note—A regulatory impact statement and explanatory note were prepared

### **Building and Construction Industry (Portable Long Service Leave) Amendment Regulation (No. 2) 2004 SL No. 288**

notfd gaz 17 December 2004 pp 1277–85

ss 1–2 commenced on date of notification

remaining provisions commenced 1 January 2005 (see s 2)

## 6 List of annotations

**Prescribed percentage for levy—Act, s 72**  
s 7            amd 2004 SL No. 220 s 4



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**Additional levy—Act, s 80(7)**

**s 11**            amd 2004 SL No. 288 s 4

**Refund of levy—Act, s 81(2)**

**s 13**            amd 2004 SL No. 288 s 5